

John Pearson's Top-100 Books
As of April 2008 (updated every January)

Master the Management Buckets by Reading!
Recommended Reading

Note: These books are recommended by John Pearson, but are not prescriptive for your unique needs. Use this as a resource and experience the joy of the leadership journey by creating your own Top-100 list. (Use Worksheet #5.1 for your own list.)

Bucket	Title	Author
Board	Nonprofit Board Answer Book: A Practical Guide for Board Members and Chief Executives (Second Edition)	BoardSource
Board	The Imperfect Board: Discovering the Seven Disciplines of Governance Excellence	Brown, Jim
Board	Boards That Make a Difference: A New Design for Leadership in Nonprofit and Public Organizations (Third Edition)	Carver, John
Board	Good Governance for Nonprofits: Developing Principles and Policies for an Effective Board	Laughlin, Fredric L. and Andringa, Robert C.
Book	A Diary of Private Prayer	Baillie, John
Book	Devotional Classics: Selected Readings for Individuals and Groups (2005 Revised Edition)	Foster, Richard J. and Smith, James Bryan
Book	Blue Like Jazz: Nonreligious Thoughts on Christian Spirituality	Miller, Donald
Book	The Life You've Always Wanted: Spiritual Disciplines for Ordinary People	Ortberg, John
Book	Gilead	Robinson, Marilynne
Book	The Contrarian's Guide to Leadership	Sample, Steven
Book	Breakfast With Fred	Smith, Sr., Fred
Book	The Best Question Ever: A Revolutionary Approach to Decision Making	Stanley, Andy
Book	The Ascent of a Leader: How Ordinary Relationships Develop Extraordinary Character & Influence	Thrall, Bill & McNicol, Bruce
Budget	Church and Nonprofit Tax & Financial Guide (2008)	Busby, Dan
Crisis	It's Your Ship: Management Techniques from the Best Damn Ship in the Navy	Abrashoff, Capt. Michael D.
Crisis	Judgment: How Winning Leaders Make Great Calls	Tichy, Noel M. and Bennis, Warren G.
Culture	Courageous Leadership	Hybels, Bill
Culture	Heroic Leadership: Best Practices From a 450-Year-Old Company That Changed the World	Lowney, Chris
Culture	Winning: The Answers--Confronting 74 of the Toughest Questions in Business	Welch, Jack and Suzy
Customer	What's Gone Wrong With the Harvest: A Communication Strategy for the Church and World Evangelism	Engle, James F. & Norton, Wilbert
Customer	Applebee's America: How Successful Political, Business, and Religious Leaders Connect with the New American Community	Fournier, Ron; Sosnik, Douglas B. & Dowd, Matthew J.
Customer	Citizen Brand: 10 Commandments for Transforming Brands in a Consumer Democracy	Gobe', Marc
Customer	Sales Autopsy: 50 Postmortems Reveal What Killed the Sale (and What Might Have Saved It)	Seidman, Dan
Customer	The Church & The Parachurch: An Uneasy Marriage	White, Jerry
Delegation	Joy at Work: A Revolutionary Approach to Fun on the Job	Bakke, Dennis W.
Delegation	The One Minute Manager Meets the Monkey	Blanchard, Ken; Oncken, William and Burrows, Hal
Donor	The Treasure Principle: Unlocking the Secret of Joyful Giving	Alcorn, Randy

Mastering the Management Buckets – Chapter 5: The Book Bucket

Donor	Halftime: Changing Your Game Plan From Success to Significance	Buford, Bob
Donor	Three Dimensions of Leadership: Practical Insight on Management, Finance and Boards for Churches and Christian Organizations	Hendrix, Olan
Donor	Growing Givers' Hearts : Treating Fundraising As A Ministry	Jeavons, Thomas H. and Basinger, Rebekah Burch
Donor	40 Day Spiritual Journey to a More Generous Life	Kluth, Brian
Donor	Major Donor Game Plan: Rounding 3rd and Heading Home	McLaughlin, Pat
Donor	The 7 Deadly Sins of Christian Fundraising	Rodin, R. Scott
Donor	Revolution in Generosity: Transforming Stewards to Be Rich Toward God	Willmer, Wesley K. (General Editor)
Drucker	The Daily Drucker: 366 Days of Insight and Motivation for Getting the Right Things Done	Drucker, Peter
Drucker	The Effective Executive: The Definitive Guide to Getting the Right Things Done	Drucker, Peter
Drucker	The Temptation to Do Good (A Novel)	Drucker, Peter
<i>Hoopla!</i>	C.A.R.E. Packages for the Workplace	Glanz, Barbara A.
<i>Hoopla!</i>	The Carrot Principle: How the Best Managers Use Recognition to Engage Their People, Retain Talent, and Accelerate Performance	Gostick, Adrian & Elton, Chester
Meetings	Death By Meeting: A Leadership Fable...About Solving the Most Painful Problem in Business	Lencioni, Patrick
Meetings	Leadership Gold: Lessons I've Learned from a Lifetime of Leading	Maxwell, John
Operations	The Minister's MBA: Essential Business Tools for Maximum Ministry Success	Babbes, George S. & Zigarelli, Michael
Operations	Leading from the Second Chair: Serving Your Church, Fulfilling Your Role, and Realizing Your Dreams	Bonem, Mike and Patterson, Roger
Operations	Managing Transitions: Making the Most of Change	Bridges, William
Operations	Managing the Nonprofit Organization: Principles and Practices	Drucker, Peter F.
People	A Tale of Three Kings: A Study in Brokenness	Edwards, Gene
People	FYI: For Your Improvement--A Guide for Development and Coaching (4th Edition)	Lombardo, Michael M. & Eichinger, Robert W.
People	Life's a Campaign: What Politics Has Taught Me About Friendship, Rivalry, Reputation and Success	Matthews, Chris
People	The Delicate Art of Dancing With Porcupines: Learning to Appreciate the Finer Points of Others	Phillips, Bob
People	How to Deal With Annoying People: What to Do When You Can't Avoid Them	Phillips, Bob and Alyn, Kimberly
People	The Social Styles Handbook: Find Your Comfort Zone and Make People Feel Comfortable With You	Wilson Learning Library
Printing	The Associated Press Stylebook and Briefing on Media Law	Associated Press
Printing	The Gospel Blimp	Bayly, Joseph
Program	Managing Our Work	Alexander, John
Program	Marketing Your Ministry: 10 Critical Principles	Pearson, John W. and Hisrich, Robert
Results	Stop Setting Goals If You Would Rather Solve Problems	Biehl, Bobb
Results	Execution: The Discipline of Getting Things Done	Bossidy, Larry & Charan, Ram
Results	Managing for Results	Drucker, Peter
Results	The Five Most Important Questions You Will Ever Ask About Your Organization	Drucker, Peter
Results	Reveal: Where Are You? (Willow Creek Community Church)	Hawkins, Greg and Parkinson, Cally
Results	Effectiveness by the Number: Counting What Counts in Church	Hoyt, William R.
Results	The Drucker Foundation Self-Assessment Tool (Participant Workbook)	Leader to Leader
Results	The Drucker Foundation Self-Assessment Tool (Process Guide)	Leader to Leader
Results	The Five Temptations of a CEO	Lencioni, Patrick
Results	The Three Signs of a Miserable Job: A Fable for Managers	Lencioni, Patrick

Mastering the Management Buckets – Chapter 5: The Book Bucket

Results	Mastering the Management Buckets: 20 Critical Competencies for Leading Your Business or Nonprofit	Pearson, John
Results	In Search of Excellence: Lessons from America's Best-Run Companies	Peters, Thomas J. & Waterman, Robert H.
Strategy	The Starfish and the Spider: The Unstoppable Power of Leaderless Organizations	Brafman, Ori & Beckstrom Rod A.
Strategy	Good to Great and the Social Sectors: Why Business Thinking Is Not the Answer	Collins, Jim
Strategy	Good to Great: Why Some Companies Make the Leap... and Others Don't	Collins, Jim
Strategy	Built to Last: Successful Habits of Visionary Companies	Collins, Jim & Porras, Jerry I.
Strategy	The World Is Flat: A Brief History of the Twenty-First Century	Friedman, Thomas L.
Strategy	Wikinomics: How Mass Collaboration Changes Everything	Tapscott, Don and Williams, Anthony D.
Systems	The E-Myth Revisited: Why Most Small Businesses Don't Work and What to Do About It	Gerber, Michael E.
Systems	Becoming a Healthy Church: 10 Traits of a Vital Ministry	Macchia, Stephen A.
Systems	If You Haven't Got the Time to Do It Right, When Will You Find the Time to Do It	Mayer, Jeffrey J.
Systems	The Organized Executive: A Program for Productivity--New Ways to Manage Time, Paper, People, and the Digital Office	Winston, Stephanie
Team	Twelve O'clock High	1949 Film (DVD)
Team	Experiencing God: Knowing and Doing the Will of God	Blackaby, Henry T. and King, Claude V.
Team	The One Minute Manager	Blanchard, Ken
Team	Putting the One Minute Manager to Work: How to Turn the 3 Secrets into Skills	Blanchard, Ken and Lorber, Robert
Team	Now Discover Your Strengths	Buckingham, Marcus and Clifton, Donald O.
Team	What You Do Best in the Body of Christ	Bugbee, Bruce L.
Team	On the Fly Guide to Building Successful Teams	Butterworth, Bill
Team	Leaders at All Levels: Deepening Your Talent Pool to Solve the Succession Crisis	Charan, Ram
Team	The 7 Habits of Highly Effective People	Covey, Stephen
Team	Leadership Is an Art	DePree, Max
Team	Balancing Life's Demands: A New Perspective on Priorities	Howard, J. Grant
Team	You Can't Win a Fight With Your Boss & 55 Other Rules for Success	Markert, Tom
Team	Brain Rules: 12 Principles for Surviving and Thriving at Work, Home and School	Median, John
Team	The Soul of the Firm	Pollard, C. William
Team	StrengthsFinder 2.0	Rath, Tom
Team	The Peacemaker: A Biblical Guide to Resolving Personal Conflict	Sande, Ken
Team	Fired Up or Burned Out: How to Reignite Your Team's Passion, Creativity and Productivity	Stallard, Michael Lee
Team	Choosing to Cheat: Who Wins When Family and Work Collide	Stanley, Andy
Team	Margin: Restoring Emotional, Physical, Financial and Time Reserves to Overloaded Lives	Swenson, M.D., Richard A.
Team	TrueFaced: Trust God and Others With Who You Really Are	Thrall, Bill; McNicol, Bruce; & Lynch, John
Team	Discover Your Spiritual Gifts	Wagner, C. Peter
Volunteer	The Volunteer Revolution: Unleashing the Power of Everybody	Hybels, Bill
Volunteer	Simply Strategic Volunteers: Empowering People for Ministry	Morgan, Tony and Stevens, Tim

To receive John Pearson's complimentary weekly eNewsletter, ***Your Weekly Staff Meeting***, with a book review and a bucket commentary each week, sign up at www.JohnPearsonAssociates.com.